Republic of the Philippines
CIVIL SERVICE COMMISSION

Office of the Chairman

M.C. No. 18, s. 2001

MEMORANDUM CIRCULAR

TO: **DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT, DEPARTMENT OF BUDGET AND MANAGEMENT, GOVERNMENT SERVICE INSURANCE SYSTEM AND ALL LOCAL GOVERNMENT UNITS**

SUBJECT: ***RECOGNITION OF BARANGAY SECRETARY AND BARANGAY TREASURER AS GOVERNMENT EMPLOYEES***

In recognition of the vital role of the barangay secretary and barangay treasurer in public service and in response to the numerous requests from the local government units relative to the recognition of the barangay secretary and barangay treasurer as government employees, the Commission, under Resolution No. 01-1352 ruled as follows:

> "...the barangay secretary and barangay treasurer who are covered by the provisions of the Local Government Code of 1991 may be recognized as government employees provided the following conditions are satisfied:
>
> 1. Their respective appointment papers are submitted to the CSC for record purposes;
> 2. Their positions have fixed salary in accordance with the salary schedule provided for in the Local Budget Circular No. 63, s. 1996;
> 3. They meet the qualification requirements set in the Local Government Code of 1991; and
> 4. Their attendance and service records are kept and maintained in the barangay office.
>
> "The Commission further resolved that the services rendered by the barangay secretary and barangay treasurer prior to and after the promulgation of the Local Government Code of 1991 may be accredited by the CSC as government service provided that the said barangay secretary and barangay treasurer were paid fixed salary and subject to compliance with the other requirements for accreditation of services prescribed under CSC MC 8 and 8-A, s. 1997 and CSC MC 5, s. 1999."

Please be guided accordingly.

KARINA CONSTANTINO-DAVID
Chairman

13 August 2001

Och/rgb/OAC-A/APE/ejr/mc-brgysectreas

Republic of the Philippines
CIVIL SERVICE COMMISSION

Serbisyo Sibil: Isang Daang Taong Paglilingkod

Recognition of the Barangay Secretary and Barangay Treasurer as Government Employees
x----------x

RESOLUTION NO. 011352

WHEREAS, Section 384, Chapter 1, Book III of RA 7160 (Local Government Code of 1991) provided for the creation of the barangay "as the basic political unit and as such serves as the primary planning and implementing unit of government policies, plans, programs, projects, and activities in the communities, and as forum wherein the collective views of the people may be expressed, crystallized and considered, and where disputes may be amicably settled";

WHEREAS, pursuant to Sections 394 and 395, Book III of RA 7160, the barangay secretary and barangay treasurer shall be appointed by the punong barangay with the concurrence of the majority of all the **sangguniang** barangay members but shall not be subject to attestation by the Civil Service Commission;

WHEREAS, Article 118, Rule XVIII of the Rules and Regulations Implementing RA 7160 provided for the mandatory appointment of the barangay secretary and barangay treasurer;

WHEREAS, Article 122 of the Rules and Regulations Implementing RA 7160 provided for the qualifications of the barangay secretary and barangay treasurer positions, the respective duties and responsibilities, and the prohibition on nepotism;

WHEREAS, the CSC received numerous requests from the local government sector relative to the recognition of the barangay secretary and barangay treasurer as government employees for purposes of entitlement to benefits;

WHEREAS, the CSC, in response to the said requests, reviewed the duties and functions of the barangay secretary and barangay treasurer under the Local Government Code of 1991 and established that they are the counterpart in the barangay of the sangguniang bayan secretary and municipal treasurer who are both appointive government employees holding permanent appointments in the municipal level;

WHEREAS, the CSC deemed it proper to recognize the vital role of the barangay secretary and barangay treasurer in public service;

NOW, THEREFORE, foregoing premises considered, the Civil Service Commission **RESOLVES** as it is hereby **RESOLVED** that the barangay secretary and barangay treasurer who are covered by the provisions of the Local Government Code of 1991 may be recognized as government employees provided the following conditions are satisfied:

1. Their respective appointment papers are submitted to the CSC for record purposes;
2. Their positions have fixed salary in accordance with the salary schedule provided for in the Local Budget Circular No. 63, s. 1996;
3. They meet the qualification requirements set in the Local Government Code of 1991; and
4. Their attendance and service records are kept and maintained in the barangay office.

The Commission further resolved that the services rendered by the barangay secretary and barangay treasurer prior to and after the promulgation of the Local Government Code of 1991 may be accredited by the CSC as government service provided that the said barangay secretary and barangay treasurer were paid fixed salary and subject to compliance with the other requirements for accreditation of services prescribed under CSC MC 8 and 8-A, s. 1997 and CSC MC 5, s. 1999.

Quezon City, AUG 10 2001.

KARINA CONSTANTINO-DAVID
Chairman

JOSE F. ERESTAIN, JR.
Commissioner

J. WALDEMAR V. VALMORES
Commissioner

Attested by:

ARIEL G. RONQUILLO
Director III

Och/rgb/OAC-A/APE/ejr/res-brgysectreas