

MC No. 18, s. 1999

MEMORANDUM CIRCULAR

**TO: ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES
AND AGENCIES OF THE NATIONAL AND LOCAL
GOVERNMENT INCLUDING GOVERNMENT-OWNED
AND CONTROLLED CORPORATIONS AND STATE
COLLEGES AND UNIVERSITIES**

SUBJECT: Essay Writing Contest for Government Employees

To enable government employees to actively participate in the centennial celebration of the Philippine Civil Service System, established in September 1900, the Philippine Information Agency (PIA) and the Civil Service Commission (CSC) will conduct an **Essay Writing Contest** on the theme: **Reorienting the Philippine Civil Service System: A Commitment to Excellence Towards Nation-Building in the Coming Millennium.**

Please encourage your first and second level personnel to join the Contest. They can submit their entry either to the CSC regional/field office or the PIA Office nearest their place of work.

A copy of the Contest mechanics and procedures is attached.


CORAZON ALMA G. DE LEON
Chairman

14 September 1999
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PHILIPPINE INFORMATION AGENCY (PIA)
and
CIVIL SERVICE COMMISSION (CSC)
invite all government employees to join the
NATIONAL ESSAY WRITING CONTEST 2000

The Philippine Civil Service System will celebrate its centennial in September 2000. A major part of the celebration is the conduct of an essay writing contest by the Philippine Information Agency (PIA) and the Civil Service Commission (CSC) with the theme: "Reorienting the Philippine Civil Service system: A Commitment to Excellence Towards Nation-Building in the Coming Millennium."

The objectives of the essay writing contest will be to empower civil servants who will be in the forefront of instituting progressive economic and social changes in the government service and to reorient the public's view of the civil service system.

CONTEST MECHANICS

1. The contest is open to all first and second level employees of government agencies regardless of employment status.
2. The essay should revolve around the theme: "Reorienting the Philippine Civil Service System: A Commitment to Excellence Towards Nation-Building in the Coming Millennium".
3. The essay entry can be written in either English or Filipino, 200 to 300 words, typewritten, double-spaced in an "8 x 11" copy paper.
4. A participant should submit only one entry.
5. Only the title of the essay should appear in the entry. An entry with contestant's name, pen name or any identifying marks will automatically be disqualified.
6. An official entry form, which contains the name, home address, agency/office address and position of the contestant, should accompany the entry.
7. Participants can secure a copy of the entry form from their respective Personnel Office.
8. All entries will automatically become the property of the CSC and PIA.
9. There will be three (3) national winners and 16 regional winners. Winners will receive cash prize and a plaque.
10. Winners of the National Essay Writing contest will be informed through mail and/or other forms of mass media announcements.
11. The criteria for judging are content – 60%, language proficiency – 20%, and style – 20%.
12. Submission of entry to any PIA/CSC Office: on or before February 14, 2000.

CONTEST/ADMINISTRATIVE PROCEDURE

1. PIA/CSC provincial office submission of entries to PIA/CSC regional office: on or before February 28, 2000.
2. Screening at the regional level: from March 1 to 30, 2000. (Note: the board of judges is composed of representatives from different sectors)
3. Submission by PIA/CSC regional offices to PIA/CSC Central Offices of regional winners: on or before April 15, 2000.
4. Screening of winners at the national level: from April 15 to June 6, 2000.
5. Announcement of winners: September 2000.

For more details of the Essay Writing Contest, please contact PIA Deputy Director-General Riza J. Baldoria at Tel. No. 920-43-94, CSC Director T. B. Abayan at Tel. No. 931-41-49 or the PIA/CSC regional/provincial office director.