

MC 1-B , s. 1997

MEMORANDUM CIRCULAR

TO :

ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES, AND AGENCIES OF THE NATIONAL GOVERNMENT AND LOCAL GOVERNMENT UNITS INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS AND STATE COLLEGES

AND UNIVERSITIES

SUBJECT :

Approved Qualification Standards of Certain Positions in the National Irrigation Administration, National Economic and Development Authority and the National Food Authority

Pursuant to CSC Resolution No. 97-3335 dated July 7, 1997 and CSC Res. Nos. 97-3471 and 97-3527 dated August 5, 1997, the Commission has approved the attached Qualification Standards of certain positions in the following government agencies:

	AGENCY	POSITION	RES. NO.
1.	National Irrigation Administration	Provincial Irrigation Officer III Provincial Irrigation Officer II Provincial Irrigation Officer I Irrigation Superintendent III Irrigation Superintendent II Irrigation Superintendent I	97-3335
2.	National Economic and Development Authority	Researcher II	97-3471
3.	National Food Authority	Truck Driver Enforcement and Investigation Officer II Enforcement and Investigation Officer III	97-3527

Senior Enforcement and Investigation Officer

Supervising Enforcement and Investigation Officer

Grains Operations Aide

Grains Operations Assistant I

Grains Operations Assistant II

Grains Operations Officer I

Grains Operations Officer II

Grains Operations Officer III

Senior Grains Operations Officer

Supervising Grains Operations Officer

Chief Grains Operations Officer

Investment Specialist I

Investment Specialist II

Division Chief III

Assistant Provincial Manager

Provincial Manager

Research Assistant

Please be guided accordingly.

CORAZON ALMA G. DE LEON

Chairman

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	: 4 years of relevant experience : 24 hours of relevant training : RA 1080	Experience Training Eligibility Approved by:				Superintendent II	
ing relevant to the	: RA 1080 : Bachelor's degree in Engineering relevant to the job	Eligibility	IUG	2	23	Irrigation	
8	4 years of relevant experience24 hours of relevant training	Experience Training	9			Superintendent III	
ering relevant to the	: RA 1080 : Bachelor's degree in Engineering relevant to the job	Eligibility	IUG	12	23	Irrigation	
ince ince	3 years of relevant experience16 hours of relevant training	Experience Training			-040	Officer I	
eering relevant to the	: Bachelor's degree in Engineering relevant to the job	Education	IUG	2	20	Provincial Irrigation	
ig ince	24 years of relevant experience24 hours of relevant trainingRA 1080	Training Eligibility		100 Sec. 100		Officer II	50
neering relevant to the	: Bachelor's degree in Engineering relevant to the job	Education	IUG	2	23	Provincial Irrigation	
ng	24 years or relevant experience24 hours of relevant trainingRA 1080	Training Eligibility	838			Officer III	Administration
neering relevant to the	: Bachelor's degree in Engineering relevant to the job	Education	IUG	2	23	Provincial Irrigation	ö
NDARDS	COMPLETE CALLON STANDARDS		SECTOR	SG LEVEL	SG	ΡΟSΙΤΙΟΝ ΤΙΤLΕ	AGENCY

AGENCY PO	Irrigation Superint	National Rese Economic and Development Authority	National Food Truc Authority	Enfo
ΡΟSΙΤΙΟΝ ΤΙΤLE	Irrigation Superintendent I	Researcher II	Truck Driver	Enforcement and Investigation Officer II
SG	20	ವ	7	ವ
SG LEVEL	N	2		N
SECTOR	IUG	National	National	National
	Education Experience Training Eligibility	Education Experience Training Eligibility	Education Experience Training Eligibility	Education Experience Training Eligibility
QUALIFICATION STANDARDS	 Bachelor's degree in Engineering relevant to the job 3 years of relevant experience 16 hours of relevant training RA 1080 	 Bachelor's degree None required None required Career Service (Professional) Second Level Eligibility 	 Elementary School Graduate None required None required Driver License (MC 11, s. 1996 - Cat. II) 	 Bachelor's degree relevant to the job None required None required Career Service (Professional) Second Level Eligibility
RESOLUTION NO.	Resolution No. 97-3335	Resolution No. 97-3471	Resolution No. 97-3527	Resolution No. 97-3527

Approved by:

CORAZON ALMA G. DE LEON

Chairman

Chairman

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AGENCY	ΡΟSΙΤΙΟΝ ΤΙΤLE		SG LEVEL	GOVT		QUALIFICATION STANDARDS	APPROVED UNDER RESOLUTION NO.
	Enforcement and Investigation Officer III	5	N	National	Education Experience Training Eligibility	 Bachelor's degree relevant to the job 1 year of relevant experience 4 hours of relevant training Career Service (Professional) Second Level Eligibility 	Resolution No. 97-3527
	Senior Enforcement and Investigation Officer	≅ 3	N	National	Education Experience Training Eligibility	: Bachelor's degree relevant to the job : 2 years of relevant experience : 8 hours of relevant training : Career Service (Professional) Second Level Eligibility	Resolution No. 97-3527
	Supervising Enforcement and Investigation Officer	22	N	National	Education Experience Training Eligibility	Bachelor's degree relevant to the job 3 years of relevant experience 16 hours of relevant training Career Service (Professional) Second Level Eligibility	Resolution No. 97-3527
	Grains Operations Aide	4	_	National	Education Experience Training Eligibility	High School Graduate None required None required None required (MC 11, s. 1996 - Cat. III)	Resolution No. 97-3527

Approved by:

Date

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	Grains Operations Officer II	Grains Operations Officer I	Grains Operations Assistant II	Grains Operations Assistant I	
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	National	National	National	National	SECTOR
Annound but	Education : Experience : Training : Eligibility :	Education : Experience : Training : Eligibility :	Education : Experience : Training : Eligibility :	Education Experience Training Eligibility	
Data	Bachelor's degree relevant to the job None required None required Career Service (Professional) Second Level Eligibility	Bachelor's degree relevant to the job None required None required Career Service (Professional) Second Level Eligibility	Completion of two years studies in college 2 years of relevant experience 8 hours of relevant training Career Service (Subprofessional) First Level Eligibility	Completion of two years studies in college 1 year of relevant experience 4 hours of relevant training Career Service (Subprofessional) First Level Eligibility	SOCIETY CONTROL OF CHARLES
	Resolution No. 97-3527	Resolution No. 97-3527	Resolution No. 97-3527	Resolution No. 97-3527	RESOLUTION NO.

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RAZON ALMA G. DE LEON Chairman	COR					
,	Approved by:					
Career Service (Profession Second Level Eligibility	Eligibility :					
: 24 hours of training in	Training :			E43		
: Masteral Degree : 4 years in position/s involving	Experience :	National	2	24	Chief Grains Operations Officer	
 : Bachelor's degree relevant to the job : 3 years of relevant experience : 16 hours of relevant training : Career Service (Professional) Second Level Eligibility 	Education : Experience : Training : Eligibility :	National	2	23	Supervising Grains Operations Officer	
 Bachelor's degree relevant to the job 2 years of relevant experience 8 hours of relevant training Career Service (Professional) Second Level Eligibility 	Experience : Training : Eligibility :	National	N	à	Senior Grains Operations Officer	
 Bachelor's degree relevant to the job 1 year of relevant experience 4 hours of relevant training Career Service (Professional) Second Level Eligibility 	Experience : Training : Eligibility :	National	N	कं	Grains Operations Officer III	
QUALIFICATION STANDARDS		SECTOR	LEVEL	SG	POSITION TITLE	AGENCY

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POSITION TITLE	Investment Specialist I	Investment Specialist II	Division Chief III	Assistant Provincial Manager
SG	1	- - 5	24	22
SG LEVEL	N	N	N	2
SECTOR	National	National	National	National
	Education Experience Training Eligibility	Education Experience Training Eligibility	Education Experience Training Eligibility	Education Experience Training Eligibility
QUALIFICATION STANDARDS	 : Bachelor's degree relevant to the job : None required : None required : Career Service (Professional) Second Level Eligibility 	 Bachelor's degree relevant to the job 1 year of relevant experience 4 hours of relevant training Career Service (Professional) Second Level Eligibility 	 : Masteral Degree : 4 years in position/s involving management and supervision : 24 hours of training in management and supervision : Career Service (Professional) : Second Level Eligibility 	 Bachelor's degree relevant to the job 3 years of relevant experience 16 hours of relevant training Career Service (Professional) Second Level Eligibility
RESOLUTION NO.	Resolution No. 97-3527	Resolution No. 97-3527	Resolution No. 97-3527	Resolution No. 97-3527

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	Date	Approved by:					
Resolution No. 97-3527	 Completion of two years studies in college 1 year of relevant experience 4 hours of relevant training Career Service (Subprofessional) First Level Eligibility 	Education Experience Training Eligibility	National		φ	Research Assistant	
Resolution No. 97-3527	 : Masteral Degree : 4 years in position/s involving management and supervision : 24 hours of training in management and supervision : Career Service (Professional) : Second Level Eligibility 	Education Experience Training Eligibility	National	N	24	Provincial Manager	
RESOLUTION NO.	QUALIFICATION STANDARDS		SECTOR	SG LEVEL	SG	POSITION TITLE	AGENCY

CORAZON ALMA G. DE LEON Chairman

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