



MC NO. 22 S. 1997

MEMORANDUM CIRCULAR

T O : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES OF
THE NATIONAL AND LOCAL GOVERNMENTS, INCLUDING
GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS

SUBJECT : 97th Anniversary Celebration of the Philippine
Civil Service

In Proclamation No. 1050 dated July 31, 1997, President Fidel V. Ramos declared the whole month of September, 1997 and every year thereafter as Civil Service Month and ordered the Civil Service Commission to spearhead the celebration by determining the appropriate activities for the observance thereof and to issue the necessary circulars and orders for the purpose.

In pursuance of the said presidential directive, the Civil Service Commission has lined up activities which shall be undertaken in all government offices, with this year's theme "ETHICS, EXCELLENCE, EMPOWERMENT: CIVIL SERVICE AT ITS BEST."

All government agencies and instrumentalities at all levels, are enjoined to actively participate in the celebration, including regional/provincial and field offices.

The Civil Service Commission has drawn up the following activities.

1997 Civil Service Month Launching

The month long celebration shall be launched on August 29, 1997 through Press Conference to be hosted by Chairman Corazon Alma G. de Leon, Commissioner Thelma P. Gaminde and Commissioner Jose F. Erestain, Jr.

Conferment of Awards

His Excellency President Fidel V. Ramos will confer the Lingkod Bayan and Dangal ng Bayan Awards to deserving government officials and employees in appropriate ceremonies in Malacañang, Manila. The Pag-asa Award will be conferred by the Civil Service Commission.

Clean and Green Activities

All government officials and employees throughout the country are encouraged to engage in organized cleaning and tree planting activities in their respective offices and communities

pursuant to CSC-DENR Memorandum Circular No. 1, s. 1996 "A Million Plus Trees: A Civil Service Legacy." The Civil Service Regional Directors shall coordinate with the Department of Environment and Natural Resources and Department of Public Works and Highways for the successful implementation of this project.

Symposium on Governance

The World Bank jointly with the Civil Service Commission will conduct a Symposium in Governance.

Mamamayan Muna in Focus

There shall be a nationwide telecast on the Civil Service theme with selected CSRO's.

Likewise, CSC Regional and Provincial Office Directors and employees should hold dialogues to ensure maximum coverage and participation.

Regionwide Meetings of Retirees for Volunteerism

Retirees through the CSROs shall develop an Action Plan on how their services will be tapped.

Suggested Agency Activities

1. Agency Open House

For the duration of the Civil Service Month, all government agencies are encouraged to give the public a first-hand view of its structure and processes particularly those services with maximum impact on the transacting public. Heads of offices should identify and showcase such services, including the conduct of exhibits, briefings, video show and guided tours.

2. Mass Calisthenics/Sports Activities

All offices/agencies shall conduct a mass calisthenics for all their officials and employees to ensure physical fitness.

3. Agency General Assembly

All agencies are encouraged to conduct general assemblies for all its employees to discuss and resolve issues affecting them. A report shall be submitted to the Regional Office.

4. Anniversary Posters and Banners/Streamers

Offices are enjoined to prominently display the 97th Anniversary posters during the duration of the celebration.

For further details and assistance, please coordinate with the CSC Regional and Field Offices in your respective regions/provinces.


CORAZON ALMA G. DE LEON
Chairman

August 18, 1997

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