



MC No. 24 , s. 1994

MEMORANDUM CIRCULAR

T O : ALL OFFICIALS AND EMPLOYEES OF DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS, INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : 94TH ANNIVERSARY OF THE PHILIPPINE CIVIL SERVICE

The Philippine Civil Service will observe its 94th anniversary on September 13 - 19, 1994.

The theme for this year's Civil Service anniversary celebration will be **MAMAMAYAN MUNA, HINDI MAMAYA NA** to underscore the government-wide campaign for prompt, courteous, efficient and responsive public service. In keeping with this theme, all agencies shall implement an uninterrupted **NO NOONBREAK - NO SNACKBREAKS** operation during the week.

The Civil Service Week will start with the **REDEDICATION TO PUBLIC SERVICE**, a renewal of government employees' commitment to public service through the simultaneous recital of *Panunumpa ng mga Kawani ng Gobyerno* and singing of the *Awit ng Serbisyo Sibil* to be held during the agencies' flag-raising ceremony on the 12th of September. The annual conferment of the **PAG-ASA Award** on outstanding government employees by the Civil Service Commission is scheduled on September 16. The week-long event will culminate with the **PROGRAMA PARA SA MGA KAWANI..**, a package of agency activities, including a program for the employees, to be held on September 19.

The conferment of the **PRESIDENTIAL AWARD** which has always been the highlight of the Civil Service Week will be held on the 23rd of September. On the same week, the **FIRST GAWAD KALINGA**, or Employee-Friendly Employer Award, will be conferred by government employees associations on government employers/agencies which have consistently demonstrated concern for the welfare of their employees. The **Gawad Kalinga** is the first project undertaken by Public Sector Unions under the Employee Empowerment Program of the Civil Service Commission. The Finals for the **Chorale Interpretation Contest** will likewise be held during the week.

For the success of the week-long celebration, all Heads of agencies are enjoined to implement the following programs in their respective Offices:

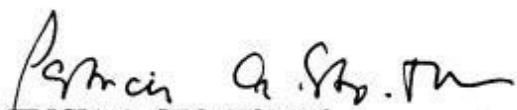
1. **NO NOONBREAK - NO SNACKBREAKS** operation, by adopting a personnel-shifting scheme to ensure uninterrupted public service and posting in strategic areas in the building the Notice informing the Public of this feature of the Civil Service Week. The Notice shall indicate the designated Agency Bilis Aksyon Partner who will receive and act

immediately on public complaints in accordance with the Bilis Aksyon Process and the telephone numbers that will be used exclusively for the purpose;

2. REDEDICATION TO PUBLIC SERVICE, during the agency flag-raising ceremony on the 12th of September;
3. PROGRAMA PARA SA MGA KAWANI... on the 19th of September; and
4. POSTER and BANNER display to generate public awareness of the occasion.

Agency Heads are, likewise, requested to designate at least one agency representative to coordinate with the CSC Regional/Field Officials for the implementation of said activities. For uniformity of implementation, agencies shall be provided by the CSC Regional/Field Offices with the Notice on the uninterrupted NO NOONBREAK - NO SNACKBREAKS operation, sample Programme for the Rededication to Public Service together with copies of the Panunumpa ng Mga Kawani ng Gobyerno and Awit ng Serbisyo Sibil, anniversary posters and lay-out of the banner to be prepared and displayed in their offices.

As part of the entire Civil Service, your full cooperation, support and assistance is enjoined for the success of the 94th Civil Service Anniversary celebration.


PATRICIA A. STO. TOMAS
Chairman

4th July 1994

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