



M. C. No. 25, 1994

MEMORANDUM CIRCULAR

**T O : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES
OF THE NATIONAL AND LOCAL GOVERNMENTS,
INCLUDING GOVERNMENT OWNED AND CONTROLLED
CORPORATIONS**

**SUBJECT : Authority for Male Managers of the Government
to Attend on Official Time the "Training on
Sexual Harassment Prevention in the Workplace"**

In pursuance of the state policy which guarantees protection to workers and ensures equal work opportunity for all, as well as full respect for human rights as stipulated in Resolution No. 94-2854, the Civil Service Commission hereby mandates and authorizes the participation, on official time, of third level male directors/managers in the government to the TRAINING on SEXUAL HARASSMENT PREVENTION IN THE WORKPLACE FOR MALE MANAGERS.

Co-sponsored with the Department of Labor and Employment (DOLE) and the National Commission on the Role of Filipino Women (NCRFW), the training workshops have been scheduled as follows: (the venues will be announced by the NCRFW at a later date).

<u>LEVEL</u>	<u>DATE</u>
1. Batch One	August 24 - 26, 1994
2. Batch Two	October 17 - 19, 1994
3. Batch Three	November 16 - 18, 1994
4. Batch Four	November 23 - 25, 1994

Payment of registration fee by the participants, in the amount of Two Thousand Pesos (P 2,000.00) per person, is likewise authorized, in cash or in check, payable to the National Commission on the Role of Filipino Women (NCRFW). Said amount is chargeable against regular funds of the

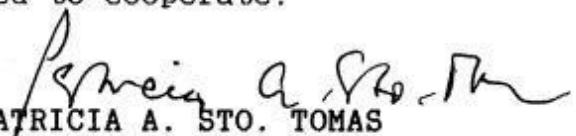
agency represented, subject to the availability of funds, and in accordance with auditing rules and regulations. Concerned agencies shall receive the invitation and may inquire from the NCRFW through telephone numbers 741-73-13 or 712-52-66.

The NCRFW is hereby authorized to collect the fees and disburse the same in accordance with the usual accounting and auditing procedures of the government. It is hereby directed to submit to the Office of the President a report and evaluation of the training, copy furnished the Department of Budget and Management and the Civil Service Commission.

Participants shall render a report to their respective agency heads within 15 days after the training.

The training, which will be done in four batches, will culminate in a Congress for Men on Sexual Harassment Prevention early next year. The NCRFW will announce the details of this Congress at a later date.

All concerned are hereby enjoined to cooperate.


PATRICIA A. STO. TOMAS
Chairman

July 22, 1994