



Republic of the Philippines

CIVIL SERVICE COMMISSION

MC No. 01, s. 1993

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS, AND AGENCIES
OF THE NATIONAL/LOCAL GOVERNMENTS INCLUDING
GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS

SUBJECT : Declaration of the Executive Assistant,
Chauffeur/Driver and all other positions located
in the Office of the Undersecretary as Primarily
Confidential in Nature

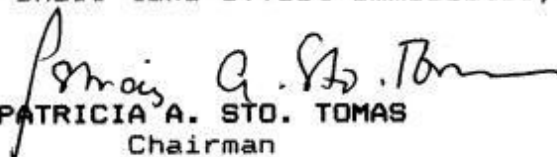
Pursuant to Section 9, Chapter 2, Subtitle A, Book V of Executive Order No. 292, the non-career service shall include Elective Officials, Secretaries and other officials of cabinet rank who hold their positions at the pleasure of the President, Chairman and members of Commissions and Boards with fixed terms of office and their personal and confidential staffs.

The positions of Executive Assistant and Chauffeur/Driver which are found in the offices of the abovementioned officials are also present in the Office of the Undersecretary who is not entitled to have a confidential staff.

Considering that the appointees to said positions will be performing duties which will require absolute trust and confidence of the Undersecretary, the Commission has declared as primarily confidential in nature pursuant to Resolution No. 93-023 the positions of Executive Assistant, Chauffeur/Driver and all other positions located in the Office of the Undersecretary per approved Position Allocation List. Hence, the term of office of the appointees thereto shall be coterminous with the official they serve.

Incumbents to the positions of Executive Assistant, Chauffeur/Driver and all other positions in the Office of the Undersecretary whose appointments are permanent shall retain their permanent status until said positions are vacated.

This Memorandum Circular shall take effect immediately.


PATRICIA A. STO. TOMAS
Chairman

January 7, 1993

OCSS



RESOLUTION NO. 93-023

WHEREAS, Section 9, Chapter 2, Subtitle A, Book V of Executive Order No. 292, the non-career service shall include Elective officials, Secretaries and other officials of cabinet rank who hold their positions at the pleasure of the President, Chairman and members of Commissions and Boards with fixed terms of office and their personal and confidential staffs;

WHEREAS, the positions of Executive Assistant and Chauffeur/Driver which are found in the offices of the abovementioned officials are also present in the Office of the Undersecretary who is not entitled to have a confidential staff;

WHEREAS, numerous Undersecretaries of various Departments request that the positions of Executive Assistant and Chauffeur/Driver be declared as primarily confidential in nature for reasons of complete confidence, safety, and security;

WHEREAS, under Executive Order No. 292 the Civil Service Commission is given the authority to declare certain positions as primarily confidential in nature;

NOW, THEREFORE, the Commission RESOLVED, as it hereby RESOLVES to declare the positions of Executive Assistant, Chauffeur/Driver and all other positions located in the Office of the Undersecretary as primarily confidential in nature and the term of office of the appointees to said positions shall be coterminous with the official they serve.

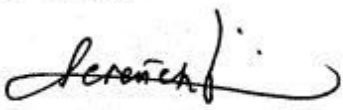
RESOLVED further, that the incumbents of Executive Assistants, Chauffeurs/Drivers and all other positions located in the Office of the Undersecretary whose appointments are permanent shall retain their permanent status until the positions are vacated.

THIS RESOLUTION SHALL TAKE EFFECT IMMEDIATELY.

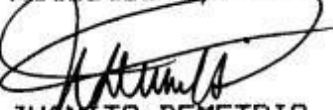
Done in Quezon City, this 7th day of January 1993.


PATRICIA A. STO. TOMAS
Chairman


SAMILO N. BARLONGAY
Commissioner


RAMON P. ERENETA, JR.
Commissioner

Attested by:


JUANITO DEMETRIO
Board Secretary VI

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