CIVIL SERVICE COMMISSION



MC NO. 15 s. 1993

MEMORANDUM CIRCULAR

TO: ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES, AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENT INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS

SUBJECT : FILLING UP OF VACANT POSITIONS IN POWER GENERATION, DISTRIBUTION AND RELATED PROJECTS

Pursuant to CSC Resolution No. 93-1481 dated April 20,1993, the Commission hereby adopts the following guidelines in the hiring of personnel in power generation, distribution and related proposals:

- 1. Agencies which will undertake these projects must submit to the Commission a brief description of these projects together with the corresponding organizational structure and manning list at least 30 days before the start of the implementation. Any subsequent change in the organizational structure must be submitted to the Commission at least 10 days before the effectivity of the new structure.
- 2. The positions listed in the organizational structure and manning list are automatically authorized for filling up after 5 days from receipt by the Commission of the project documents. These documents shall now be the bases for the issuance and processing of appointments subject to the following conditions:
 - (a) The appointees will only be assigned to the project for which they shall be hired;
 - (b) Their tenure will be co-terminous with the project for which they were hired.

- For purposes of Section 3 (j) of RA 7430 these personnel shall not be considered as existing employees.
- 4. This policy shall be reviewed after one year to determine its relevance and necessity and a corresponding Circular shall be issued therefor.

This Memorandum Circular shall take effect immediately.

PATRICIA A. STO. TOMAS

Chairman

April 15, 1993

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FILLING UP OF VACANT POSITIONS IN POWER GENERATION, DISTRIBUTION AND RELATED PROJECTS

RESOLUTION NO. 93-1481

WHEREAS, Section 6 of RA 7430 otherwise known as the Attrition Law vests in the Civil Service Commission the authority to issue rules and regulations necessary to carry out the effective implementation thereof;

WHEREAS, Republic Act No. 7430 and its Implementing Rules prohibit the filling-up of vacant positions without prior authorization from the Commission but provide a number of exceptions;

WHEREAS, positions which are vital and necessary for the continued and efficient operation of an agency (Section 3(c), RA 7430) are exempted from the prohibition;

WHEREAS, Republic Act No. 7648, otherwise known as the Electric Power Crisis Act of 1993 was enacted to effectively address the worsening energy crisis:

WHEREAS, fast-track power generation and distribution projects or the construction or repair of power plants are being undertaken in order to solve this power shortage;

WHEREAS, vacant positions in power generation, distribution and related projects are vital and necessary for the early completion and efficient operation of the said projects, the non-filling up of which shall seriously disrupt or adversely affect the operation of the said projects;

WHEREAS, under Resolution No. 92-1224 dated September 3, 1992, the Commission authorized the filling-up of certain positions without its prior authorization;

NOW, THEREFORE, the Commission hereby resolves to adopt, effective for a period of one year, the following guidelines in the hiring of personnel in power generation, distribution and related projects:

1. Agencies which will undertake these projects must submit to the Commission a brief description of these projects together with the corresponding organizational structure and manning list at least 30 days before the start of the implementation. Any subsequent change in the organizational structure must be submitted to the Commission at least 10 days before the effectivity of the new structure.

- 2. The positions listed in the organizational structure and manning list are automatically authorized for filling up after 5 days from receipt by the Commission of the project documents. These documents shall now be the bases for the issuance and processing of appointments subject to the following conditions:
 - (a) The appointees will only be assigned to the project for which they shall be hired;
 - (b) Their tenure will be co-terminous with the project for which they were hired.
- For purposes of Section 3 (j) of RA 7430 these personnel shall not be considered as existing employees.
- 4. This policy shall be reviewed after one year to determine its relevance and necessity and a corresponding Circular shall be issued therefor.

Quezon City,

PATRICIA A. STO. TOMAS

Chairman

RAMON P. ERENETA. JR.

Commissioner

JUANITO R. DEMETRIO Board Secretary VI

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