



MC No. 20, s. 1993

**MEMORANDUM CIRCULAR**

**T O :** ALL HEADS OF DEPARTMENTS AND AGENCIES OF THE NATIONAL GOVERNMENT, INCLUDING GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS AND STATE UNIVERSITIES AND COLLEGES

**SUBJECT :** Delegation to Civil Service Regional Offices of the Authority to Revoke Appointments Issued in Violation of the Terms and Conditions on Accreditation

The CSC Accreditation Program (CSCAP) delegates to qualified departments and agencies the authority to take final action on appointments to positions in the first and second levels of the career service as well as to equivalent positions in the non-career service.


Under its implementing guidelines, only the collegial Commission is vested with the authority to revoke appointments issued and acted upon by the accredited agencies in violation of pertinent CSC rules, standards and regulations.

It was observed during the pilot implementation that violations committed by the appointing authorities in the issuance of appointments which necessitates revocation of appointments cannot be acted upon by the CSROs due to the absence of such authority. Considering the accountability of the appointing authority, this, in effect, prolongs the period wherein he shall be held personally liable for the payment of the salary that would have accrued had the employment been lawful.

As the Commission delegates certain authority to the departments and agencies, it should also delegate to its own regional offices the authority to revoke appointments issued in the exercise thereof.

In view thereof, the Civil Service Regional Offices are delegated the authority to revoke appointments issued by the accredited departments and agencies in violation of Civil Service law and rules. In the case of central offices, the Civil Service Field Office concerned shall recommend revocation of appointment to the CSC-NCRO.

For your information and guidance.

  
PATRICIA A. STO. TOMAS  
Chairman

May 13, 1993