CIVIL SERVICE COMMISSION



MC No. __44__, s. 1993

MEMORANDUM CIRCULAR

TO: ALL HEADS OF DEPARTMENT, BUREAUS AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS AND STATE COLLEGES AND UNIVERSITIES

Subject: Technical Assistance and Resource Person Services of CSC Officials and Employees to Client Agencies

One of the main tasks of the Civil Service Commission is to continuously disseminate information concerning its rules, regulations, functions, programs, projects and activities to properly guide all government agencies and personnel. To carry out such task, technical assistance, consultancy and resource person services shall be rendered by all Commission officials and employees as an integral part of their duties and responsibilities.

As an internal policy, Commission officials and employees rendering technical assistance or consultancy services to, or acting as resource persons or facilitators in training program of client agencies of the Commission are not allowed to accept honoraria for such work except when rendered outside of office hours.

Please be guided accordingly.

PATRICIA A. STO. TOMAS

Chairman

October 14, 1993