



CIVIL SERVICE COMMISSION

MC NO. 34, s. 1992

T O : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENT INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS AND STATE COLLEGES AND UNIVERSITIES

SUBJECT : Establishing the Scholarship Program for Government and Providing for its Effective Administration

In pursuit of the Civil Service Commission's constitutional mandate to establish a career system and, among others, to integrate all human resources development programs for government personnel at all levels and ranks (Article IX B, Section 3), and in keeping with Executive Order 292 which gives the CSC the authority to administer service-wide scholarship programs (EO 292, Book V, Section 16-10), the Scholarship Program for Government is hereby established.

The Scholarship Program for Government (SPG) shall make use of a system that draws its nominees from a list of employee-candidates submitted to the Commission by various departments, agencies, offices and instrumentalities of government including the legislative, judiciary and executive branches. After the candidates shall have been assessed by a pool of interviewers/experts at the regional level, their names shall be entered officially in the Computerized National Scholarship Pool.

Allocation of Scholarship opportunities shall be biased in favor of Local Government units and particularly focused on employees performing field work or line functions. Depending on scholarship or study grants available at any given time - whether local or foreign, nominees will be matched with the corresponding scholarship opportunities relevant or appropriate to the career and personnel development thrust of the agency or office to which the employee/official belongs.

Priority shall be given to those who have not been able to avail of scholarship, study or training grants during the past 2 years - but will not include employees/officials who have been invited to attend regular conferences or meetings of the ILO, UNCTAD, or UN and other similar institutions.

Effective October 15, 1992, only employees/officials with scholarship endorsements from the CSC will be allowed to leave the country. The DFA has already been served notice to process only passports of nominees with such endorsements. In the meantime, NEDA will still continue to process papers for scholars to programs which have been arranged by its staff previously.

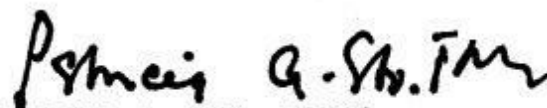
In the light of this development, you are invited to submit to the Commission a comprehensive list of twenty (20) employee-candidates you have properly identified or given the highest priority to attend training programs and or courses over the next two years.

Subsequently, as the grants become available, offices shall at the beginning of each year, update their nominee's list submitted and entered in the National Scholarship Pool. After appropriate assessment, it is only from this national pool of employees that the Commission shall draw its nominees for local and foreign scholarship grants.

The Personnel Development Committee (PDC) of your agency should be tapped and given the responsibility to assist by way of screening and recommending personnel for priority training and development.

The SPG form attach herein shall be accomplished and forwarded to us starting September 18, 1992 and must contain your agency's best bets as they will compete with other nominees from various agencies.

This Memorandum Circular shall take effect immediately.


PATRICIA A. STO. TOMAS
Chairman

August 24, 1992
glen/schoguid.mc